

CYNGOR TREF TREFDRAETH/NEWPORT TOWN COUNCIL  
ORDINARY MEETING HELD ON THE 28/4/2008  
THE ECO CENTRE, LOWER ST. MARY STREET, NEWPORT.

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PRESENT: Cllr. Peter Harwood (Chairman) Cllrs. Paul Harries,  
Sandra Bayes, Patricia Foot, Liz Bellamy, Byron James,  
Glyn Rees, John Rowe Lewis, Daron Paish, James Davies,  
and Robert Vaughan.  
County Cllr. Robin Evans.

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3284 MINUTES The Minutes of the Ordinary Meeting held on the  
31st March 2008 having been previously distributed and read,  
were agreed as a correct record on the proposal of Cllr. Robert  
Vaughan and seconded by Cllr. Patricia Foot.

3285 MATTERS ARISING:

Cllr. Patricia Foot was pleased to report that the wood edging round  
the sand in the small childrens play area has been replaced by P.C.C.

The Chairman drew the Meeting's attention to the fact that the Welsh  
Language Scheme presently before Councillors was in draft form only  
at the present time although this was not stated on the document.

The Scheme was based on the one prepared by Nolton & Roach Council  
which has already received the approval of the Welsh Language Board,  
and our Scheme will have to be translated into Welsh before submission  
to the Board.

Cllr. Paul Harries proposed that we use our Scheme as a working document  
over the next few months, and make amendments as necessary, and send it  
to the Board for approval. This proposal was seconded by Cllr. Patricia  
Foot and agreed by all present. The translation cost will have to met  
from the General Reserve Fund.

Cllr. Liz Bellamy has been unable to progress the re-opening of the  
footpath between Parc y Plant and the Old School yard, and as she is  
not standing for re-election to the new Council Cllr. Bellamy does not  
wish to continue pursuing this matter. No further action will be taken  
until the June Meeting.

The Chairman updated the Meeting on the issue of the proposed eradication  
of bracken on Carningli, and stated that the next joint meeting will be  
on the 14th May.

Councillors were disappointed that we have still not received an answer  
to our letter to Mr. Price P.C.C. dated 1st March on the subject of  
traffic management in Ffordd Bedd Morys. The Clerk will contact Mr. Price.

A meeting has been arranged between Welsh Water representatives and the  
Chairman and Vice Chairman and will be held on the 1st May.

3278, The Chairman has still to discuss with the Clerk the Human Resource  
element of her employment.

3279. Cllr. Sandra Bayes gave the Meeting a comprehensive report on  
burial charges in this locality. Cllr. Patricia Foot proposed and it was  
agreed by all present that charges at Brynhyfryd should be gradually  
increased over a period of 5 years to bring this cemetery into line with  
others in the area. All charges will be increased.

At this stage in the Meeting the Clerk asked that consideration be given  
to seeking professional advice on the present condition of the Welsh Oak  
tree planted by this Council on land adjacent to the Castle Hotel.

Cllr. Daron Paish agreed to look into this, and also arrange for the  
flowering cherry tree at the entrance to Parc y Plant to be inspected.

3285 MATTERS ARISING continued

3279 Cllr. Paul Harries informed the Meeting that in addition to the names shown on the Minutes Mr. Kevin Muir has also expressed an interest in submitting a quotation for managing and hosting the Town website.

3280 Cllr. Sandra Bayes after a careful study of the Statutory Guidance on Developing and Delivering Community Strategies from W.A.G. had composed two letters for the Assembly Government and the County Council. All present agreed that the Clerk could send the letters to the appropriate persons.

3280 Newport Environment Group have obtained a second estimate for clearing and tidying the bus shelter garden opposite the Castle Hotel £250 from Handy Hands of Newport. It was agreed to accept this estimate and thank the Environment Group for their help with this matter.

3286 CHAIRMAN'S REPORT

The Chairman thanked all who had attended the annual dinner at the Royal Oak, and reminded the Meeting that as he was retiring from the Council this was his last full Meeting.

3287 COMMITTEE REPORTS

Town Website Cllr. Paul Harries reminded the Meeting that tenders for hosting and managing the website were being received until tonight, and would be opened at a meeting to be arranged shortly. Meantime Mrs. Rose Harries was kindly acting as unpaid Webmaster.

Parrog Yard A full set of the sketch plans prepared by the N/P will be distributed to all Councillors at the May Meeting. Meantime Cllr. James Davies has agreed to advise on the best investment available for the bulk of Parrog Yard finance.

Footpath & Cemetery The Caretaker will be requested to remove a tree branch from Parc y Plant, and reminded that the small triangular flower bed in Long Street car park is in urgent need of weeding and topping up with soil.

Cllr. Sandra Bayes queried responsibility for the grassed area at Banc y Capel. The Clerk will ascertain exact details from the Barony Solicitor

Budget & Finance Information is still awaited from the Ice Rink Supplier for the Winter Festival.

Cllr. Harries reported that the Land Owners would prefer a new seat to replace the old shelter at Cwm. Meantime concern was expressed about legal responsibility for the old shelter, and it was agreed the Clerk should contact Mr. David Prichard (Solicitors) and ask his advice, and Mr. Rob Scourfield the N/P Conservation Area Officer.

The Chairman told the Meeting that the Memorial Hall had requested early payment of the £750 promised to them towards the cost of new sound system and related equipment, and he recommended payment. However, this payment had not been advertised on the current Meeting Agenda, and 4 Councillors felt payment should be delayed until next month in order to comply with regulations stipulated by our Auditors. Five Councillors were in favour of immediate payment and the Chairman's recommendation was carried.

Cllr. Paul Harries was pleased to report our 2007/8 Accounts have been completed with the exception of updating the value of our assets.

## 3287 COMMITTEE REPORTS continued

### Planning

The Chairman gave a brief resume of all the Planning matters dealt with by the Committee at their meeting on the 25th April 2008.

Cllr. Sandra Bayes raised the subject of Conservation Grants and felt the Town Retail area should be given priority. Cllr. Patricia Foot suggested widening the remit to include all visible properties.

It was agreed to ask for a meeting with Mr. Rob Scourfield the N/P Conservation Officer and to also ask about the Town Scheme.

### 3288 CORRESPONDENCE

24. The Youth Club Leader's letter on the subject of new equipment they wish to purchase with the Council's promised grant of £750 will be studied by the new Council at the May Meeting. Meantime the Clerk will ascertain where the equipment is being sourced.
24. Correspondence and enclosures relating to the New Code of Conduct will be studied by the Chairman and Vice Chairman.
31. P.C.C. Local Housing Strategy report was given to Cllr. Sandra Bayes.
33. The second letter from Mrs. McClelland on the subject of a memorial for her late husband will be discussed again at a future Meeting.
36. A copy of the Civic Trust letter and enclosures will be given to Mr. Reg Atkinson for the local History Society.

### 3289 FINANCE

Councillors unanimously agreed to pay £117.30 to Helen Manley Jones £33.30 to Clayton Business Machines, £12 to North Pembrokeshire Transport Forum, £28 to Cllr. Byron James, £26.64 to the Clerk and £29.68 to the Mayor Newport.

The Mayor of Newport's request that we consider making a financial donation to Shalom House Trust, St. Davids, will be kept on file.

3290 Consideration of the refurbishment of the small children's play area, and possible adult fitness equipment was again postponed.

### 3291 ANNUAL GENERAL MEETING

The Clerk had mistakenly given the date of the A.G.M. as the 19th April when this should be the 19th May 2008.

3292 Cllr. Robert Vaughan reported that the Baby Changing Room door at the Parrog was damaged. Cllr. Robin Evans agreed to report this.

3293. Small commemorative presents for the tenants of the new Cantref homes were discussed, and it was agreed that the choice could be left to the Chairman, Vice Chairman and Clerk.

CLOSE OF MEETING: There being no further business the Meeting closed at 10 pm.