

NEWPORT PLAYING FIELD TRUSTEES MEETING
26th NOVEMBER 2007
THE ECO CENTRE, LOWER ST. MARY STREET, NEWPORT

PRESENT: Cllr. Paul Harries (Vice Chairman) Cllrs. Patricia Foot,
John Rowe Lewis, Sandra Bayes
County Cllr. Robin Evans.

APOLOGIES FOR ABSENCE: Cllrs. Peter Harwood, Byron James,
Darren Paish and Robert Vaughan.

An invitation had been sent to PAVS to attend our meeting and explain the responsibilities and liabilities for Trustees, and the Vice Chairman was pleased to welcome Vanessa John the Rural Community Officer with PAVS.

Vanessa John explained the legal responsibilities and liabilities for Trustees of all registered charities, and those appointed by the Trustees to act on their behalf.

To ensure all Trustees whether present at the meeting or absent are fully aware of all the important issues copies of the PAVS TRUSTEES & GOVERNANCE, TRUSTEE DUTIES & RESPONSIBILITIES & LIABILITY OF TRUSTEES AND GOVERNING BODY MEMBERS are attached.

The Vice Chairman thanked Vanessa John for her visit to Newport, and for the valuable advice she had provided.

Trustees felt there should be some way to forewarn candidates for election to the Town Council that becoming a Councillor they automatically also become Trustees of the Newport Playing Field.

MINUTES: The Minutes of the Meeting held on the 29th October 2007 were agreed as a correct record on the proposal of Cllr. Patricia Foot and seconded by Cllr. John Rowe Lewis.

MATTERS ARISING:

The Vice Chairman was pleased to report the cheque book has been found.

The Secretary still has to compile a detailed list of the individual insurance policies for the rugby, football and tennis clubs, but is awaiting information from the clubs. The Secretary was asked to remind the officials involved that we must have this information.

A letter has been received from Mr. & Mrs. Sneade in which they state their own Solicitor will draw up a lease, but to do this they require proof of ownership. The Secretary will obtain the necessary proof.

The Easement Agreement between the Playing Field and P.C.C. has still to be finalised.

County Cllr. Robin Evans confirmed that regular inspections of the field etc. are being carried out.

FINANCE: A cheque will be sent to the Zurich Insurance Company for the annual insurance premium £382.50 due on the 8/12/07.