

CYNGOR TREF TREFDRAETH  **NEWPORT TOWN COUNCIL**

Uned 3, Yr Hen Ysgol, Heol Isaf Sant Mair, Trefdraeth, Sir Benfro. SA42 0TS
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COFNODION O CYFARFOD CYNGOR Y DREF A GYNHALIWDYD AR
22^{ain} Mai 2017 AM 8YH
MINUTES OF TOWN COUNCIL MEETING HELD on
May 22nd 2017 AT 8PM

Pobol yn presennol: Cllr. Mike Phillips (Chair) Cllr Paul Harries
Persons Present: Cllr. John Griffiths (Vice Chair) Cllr. Elaine Lloyd
 Cllr. Jon Letten Cllr. Wendy Wright
 Cllr. Bryce Barrett Cllr. Barbara Young
 Cllr. Jano Williams Cllr. Ros Cleal
 Cllr. Daron Paish Miss L Evans (Town Clerk)

Ymwelwyr / Visitors 7 members of the public

Ymddiheuriadau

wrth:

Apologies received
from:

Rhif No.	Eitem Item	Gweit' Action
1.	Datganiad o diddordeb / Declarations of Interest	
1.1	Cllr. Harries declared an interest in all planning matters. Cllr. Harries also declared that as a member of Newport Town Council, he is involved in seeking to utilise land owned by Newport Town Council to provide affordable housing. The land involved has a restrictive covenant held by PCC. As a County Councillor he intends to declare a "Personal Interest" at the Newport Town Council meetings."	
2.	Cofnodion o'r cyfarfod a gynhaliwyd ar 24 Ebrill 2017 / Minutes of the meeting held on 24th April 2017	
2.1	The minutes were agreed as correct subject to the above amendment, proposed by Cllr. Harries seconded by Cllr. Lloyd. All agreed.	
3.	Materion yn Codi / Matters arising	
3.1	Item 4.1 re draft procedure for purchasing a new grave. Keep on agenda.	Clerk
3.2	Item 4.2 re Parrog shelter repair. Bob Wilson has put up new seats and removed 'out of order' sign. More work to be done to the shelter.	
3.3	Item 4.4 re Youth Club. Clerk to ring PCC and get their number.	Clerk
3.4	Item 4.6 re seasonal parking at the school. Cllr. Lloyd has not heard from the headmistress. Elaine to follow up.	EL
3.5	Item 5.2 re bee friendly scheme. The certificate needs to be framed. Ant Rogers has written a press release. Put on as agenda item for next meeting.	Clerk

4. **Adroddiad y Cadeirydd / Chairman's Report**

4.1 Training for new Councillors

Cllr. Barrett and Williams are attending the training.

4.2 Preseli Practice Forum

Cllr. Weight attended the 9th May meeting. 12th June is Carers week, and there will be a pampering session at the street market. The Friends of Newport and Nevern have agreed this.

5. **Adroddiad y Pwyllgor / Committee Reports**

Pwyllgor Cynllunio / Planning Committee

5.1 There is a meeting tomorrow at 3pm. Cllr. Phillips will be changing the planning meetings to evening meetings from now on.

6. **Marchnad Stryd / Street Market**

6.1 Cllr. Paish reported there have been a few problems concerning a burger stall at the street market selling burgers. 3 establishments were not happy with this. This has now been resolved; the 3 establishments are going to contribute to the market themselves.

The issue with the lady selling jam has also been resolved.

Cllr. Lloyd moved that thanks are given to Jim and Daron for their hard work.

7. **Iard y Parrog / Parrog Yard**

7.1 Cllrs. Griffiths, Harries and Phillips met with PCC today. It was a positive meeting to discuss the removal of the covenant. PCC will get back to NTC by the end of the week with their terms of removing the covenant.

The minutes of the 20.04.17 meeting were noted. Verbal agreement of the 22.05.17 meeting notes.

8. **Mynwent Brynhyfryd / Brynhyfryd Cemetery**

8.1 Nothing to report.

9. **Gwefan / Web Site**

9.1 Cllr. Harries suggested that a Task and Finish group be set up to sort out website issues and the Town Wi-Fi scheme. Possible suggestions are that Jake Hollyfield, John Evans and Melanie Wilmott could be co-opted to help, working with Byron Rees for a new website.

John Evans offered to keep uploading documents onto the website for now.

10. **Uned 3 / Unit 3**

10.1 No Broadband contract received from Chess yet. Keep on agenda. Clerk to contact Chess.

Clerk

11. **Cyllid / Finance**

Arian a dderbyniwyd / Monies received:

Street market deposits

£735.00

G. Williams and Sons, Monumental Masons, new inscription £50.00

Cyfrifon i'w talu / Accounts to be paid:

Town Clerk Pay (SO) p.m	£
Dwr Cymru (DD) p.m	£18.67
Unit 3 rental (DD) p.m	£150 (vat £25)
Council Tax (DD) p.m	£141.00
Chess telephone (DD) p.m	.£.....
Good energy (DD) p.m	£39.00 (vat £1.86)
The Soccer store, goal package	£870.00
Zurich insurance for NTC	£932.41
PCC, advertising cost for street market temporary road closure (vat £36.75)	£220.50
Tom Humfrey, gardening services, 1 st invoice	£1,981
Jim Austin, Market Manager	£360.00

- 11.1 Clerk confirmed that there is £8,275.42 in the Treasurers account, £0.00 in Parrog Yard and £3,447.97 in the 30 day account.
- 11.2 The money transferred from Parrog Yard has not appeared in the 30 day account yet. Cllr. Phillips will visit Lloyds Bank to check. **MP**
- 11.3 Cllr. Phillips proposed that all finances are paid, Cllr. Lloyd seconded, all agreed.
- 11.4 Ex Councillor John Evans has checked all the Zurich insurance documents for renewal and they are fine.
- 11.5 Clerk to contact OVW regarding internet banking. **Clerk**

12. **Cofnodion cyfarfod cyllideb a chyllid am 18^{fed} Ebrill**

Budget and Finance meeting minutes for 18th April

- 12.1 Cllr. Harries proposed that the minutes are accurate and approved, Cllr. Lloyd seconded, all agreed. John Evans has investigated into a new photocopier. Cllrs. Barrett and Williams to take over this issue. **BB
JW**

13. **Canolfan Ymweld Trefdraeth / Newport Visitors Centre**

- 13.1 Representatives from the 3 groups met with Cris Tomos, Planed on 21st April, then a full working group meeting was held on 9th May.
These notes need to be checked and approved at the working group meetings before NTC can note them.
- 13.2 The working group agendas to be put on the notice board 3 clear days before the meeting.
- 13.3 The Council asked if the VC working group's budget was available to be distributed to the TIC working group members. Cllr. Barrett agreed to send it. Chair to call next meeting. **BB
MP**

14. **Adroddiad Grant Thornton / Grant Thornton report**

The Internal Auditor has checked and agreed the accounts. Cllr. Harries read out all the account and audit questions. Cllr. Lloyd

proposed that all the figures are correct and that the accounts and assets are accepted, Cllr. Phillips seconded, all agreed. The Chair and Clerk signed the annual return document. The form to be sent to Grant Thornton before 12th June.

15. All the remaining agenda items to be discussed at the next meeting as the meeting has over run on time.

16. **Taflen RAG / RAG sheet**

16.1 To be discussed at the next meeting.

17. **Cyfathrebiad / Correspondence**

17.1 All correspondence was noted.

18. **Cyfathrebiad hwyr / Late correspondence**

18.1 Other than below all correspondence was noted:

Emails

No 4 re LDP allocation sites. 28 sites in Newport have been published. PCNPA are offering to host a public meeting with Planning Aid Wales. All agreed on 28th June. Clerk to contact Newport Memorial Hall and Boat Club for availability. Posters to be put up.

The meeting closed at 10.30pm.

The next meeting to be held on 26th June 2017

Clerk